

Scrutiny Committee – 30th March 2010**15. Scrutiny Work Programme**

Meeting Date	Agenda Item	Issue for Main Scrutiny Cttee	Performance Management	Budget	Background/Description	Corporate Aim	Lead Officer (Lead Member)
30 th March 2010	Wincanton Community Sports Centre	✓			A report on the lessons learnt at Wincanton Community Sports Centre was requested by the Scrutiny Committee at its meeting in February 2009.	Deliver well managed, cost effective services valued by our customers.	Steve Joel, Assistant Director (Health and Well-Being) Councillor Sylvia Seal, Leisure and Culture
30 th March 2010	Update on the wind turbine at Yeovil Innovation Centre	✓			A progress report updating members on issues with the Wind Turbine at the Yeovil Innovation Centre. This report was requested by Scrutiny Committee members at their meeting in December 2009.	Enhance the environment, address and adapt to climate change	Vega Sturgess, Strategic Director (Operations and Customer Focus) Councillor Tom Parsley, Environment and Property
30 th March 2010	Crime and Disorder Reduction Partnership (CDRP)	✓			The Crime and Disorder (Overview and Scrutiny) Regulations 2009 requires the Scrutiny Committee to meet once in every 12 month period to review or scrutinise decisions made or other action taken of the CDRP.	To ensure safe, sustainable and cohesive communities.	Alice Knight, Third Sector & Partnerships Manager Steve Brewer, Community Safety Co-ordinator

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30 th March 2010	Quarter 3 Corporate Performance Report		✓		Scrutiny has an important role to play in the managing the authority's management. A quarterly report is submitted to District Executive and then submitted to the Scrutiny Committee the following month to provide Scrutiny Members with the opportunity to comment on the Executive response.	Deliver well managed, cost effective services valued by our customers.	Sue Eaton, Performance Manager Councillor Tim Carroll, Strategy and Policy
11 th May 2010	Strategic Improvement and Development Plan		✓		Six monthly performance monitoring report	Deliver well managed, cost effective services valued by our customers	Sue Eaton, Performance Manager, Strategy and Policy Councillor Tim Carroll Strategy and Policy
11 th May 2010	Annual Audit Management Letter	✓			The Audit Commission produces an Annual Inspection letter which covers all aspects of the Council's performance.	Deliver well managed cost effective services valued by our customers	Mark Williams, Chief Executive Tim Carroll, Leader of the Council

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11 th May 2010	Update on the Recession Strategy	✓			An update on the Recession Strategy was requested by members at the Scrutiny Committee meeting in January as part of the CAA report.	Deliver well managed, cost effective services valued by our customers. To increase economic vitality and prosperity.	Simon Gale, Assistant Director (Economy) Councillor Peter Seib, Economy, Planning & Transport
11 th May 2010	Scoping session for the use of consultants report	✓			This issue was requested by a member of the Scrutiny Committee.	Deliver well managed, cost effective services, valued by our customers.	Jo Gale, Scrutiny Manager
29 th June 2010	Corporate Procurement Strategy	✓			At their meeting on 3 rd March, members considered an item on Corporate Procurement and requested to look at the new Corporate Procurement Strategy.	Deliver well managed, cost effective services, valued by our customers.	Gary Russ, Procurement and Risk Manager Councillor Tim Carroll, Strategy and Policy

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29 th June 2010	Quarter 4 Corporate Performance Report		✓		Scrutiny has an important role to play in the managing the authority's management. A quarterly report is submitted to District Executive and then submitted to the Scrutiny Committee the following month to provide Scrutiny Members with the opportunity to comment on the Executive response.	Deliver well managed, cost effective services valued by our customers.	Sue Eaton, Performance Manager Councillor Tim Carroll, Strategy and Policy
3 rd August 2010	Single Equality Scheme Action Plan	✓			Six monthly review of the Action Plan	Ensure safe, sustainable and cohesive communities	Jo Morgan, Community Cohesion Officer
31 st August 2010	Local Strategic Partnership (South Somerset Together) – Annual Review	✓			An annual report is submitted to the Scrutiny Committee outlining the key achievements of the LSP over the past 12 months and priorities for the coming 12 months.	Ensure safe, sustainable and cohesive communities	Saveria Moss – LSP Co-ordinator Councillor Paull Robathan – Chair of the LSP

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5 th October 2010	Quarter 1 Corporate Performance Report		✓		Scrutiny has an important role to play in the managing the authority's management. A quarterly report is submitted to District Executive and then submitted to the Scrutiny Committee the following month to provide Scrutiny Members with the opportunity to comment on the Executive response.	Deliver well managed, cost effective services valued by our customers.	Sue Eaton, Performance Manager Councillor Tim Carroll, Strategy and Policy
5 th October 2010	Strategic Improvement and Development Plan		✓		Six monthly performance monitoring report	Deliver well managed, cost effective services valued by our customers	Phil Dolan, Chief Executive Sue Eaton, Performance Manager, Strategy and Policy Councillor Tim Carroll
5 th October 2010	Medium Term Financial Strategy			✓	Outline budget report for consideration and comment prior to District Executive.	Deliver well managed, cost effective services valued by our customers	Donna Parham Assistant Director (Finance & Corporate Services) Councillor Robin Munday Finance and Support Services

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2 nd November 2010	Review of Capital Strategy Scoring			✓	Members agreed at the Scrutiny Committee meeting on 3 rd November 2009 to review the capital scoring methodology on an annual basis.	Deliver well managed, cost effective services valued by our customers	Donna Parham Assistant Director (Finance & Corporate Services) Councillor Robin Munday Finance and Support Services
30 th November 2010	Website Review	✓			At the Scrutiny Committee meeting on 3 rd March, members received a demonstration on the Councils new website and requested an update in six months time.	To provide well-managed, cost effective services valued by our customers	Bruce Soord, Spatial Systems Manager Councillor Robin Munday, Finance and Support Services
1 st February 2011	Annual Review of Savings achieved from working with East Devon District Council	✓			In December 2009 a report went to Full Council to seek agreement in principle to explore Working In partnership with East Devon, to help achieve the 2.3 million savings SSDC needed for 2011/12, (not all of the saving was projected to be realised through working in partnership) this was subsequently agreed in February 2010.	To provide well-managed, cost effective services valued by our customers.	

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TBC	Relaxation of Over 60's Concessionary Travel Scheme	✓			At the Scrutiny Committee meeting in August 2008 members requested a fully costed proposal outlining the full cost and service implications of introducing a relaxation to the existing concessionary bus fare scheme.	Deliver well managed cost effective services valued by our customers	Nigel Collins Transport Strategy Officer Councillor Peter Seib
TBC	Travel Plan	✓				To provide well-managed, cost effective services valued by our customers.	Nigel Collins Transport Strategy Officer Councillor Peter Seib
TBC	SSDC Partnerships	✓			This issue was requested to ensure that the partnerships are delivering value for money.	To provide well-managed, cost effective services valued by our customers.	Alice Knight, Third Sector & Partnerships Manager Councillor Ric Pallister
TBC	Update report on preparation for review of IT Service Level Agreements for Town Councils	✓					Roger Brown, ICT Manager Councillor David Recardo

Commission Work Programme

Commencement Date	Review Group
September	Choice Based Lettings
October	Cultural Strategy